

# AAVANTIKA GAS LIMITED

(A JOINT VENTURE COMPANY OF GAIL & HPCL)

CITY GAS DISTRIBUTION PROJECT IN INDORE,  
UJJAIN, PITHAMPUR & GWALIOR

REQUEST FOR QUOTATION  
FOR

HIRING OF CONSULTANT FOR LIAISONING OF FACTORY LICENSE  
RENEWAL AND TESTING OF EQUIPMENT

RFQ No.: AGL/79/O&M/LICENSE CONSULTANT/04/2026

ISSUE DATE: 19.05.2026

Schedule of RFQ submission at AGL Head Office and other details:

## Important Dates

|  |                                |
|--|--------------------------------|
| Pre-Bid Meeting  | <b>26.05.2026</b>              |
| Last Date & Time of Submission of RFQ  | <b>02.06.2026 at 16:00 Hrs</b> |
| Date & Time of Opening of Un Priced Quotation  | <b>02.06.2026 at 16:30 Hrs</b> |
| Date & Time of Opening of Priced Quotation   | <b>Will BE Informed Later</b>  |
| For Query / Clarification<br><b>CONTACT PERSON at Aavantika Gas Limited:</b><br>1) Mr. Varender Sharma, Ch Manager: Mobile – 9888925792 / Email: <a href="mailto:varender.sharma@aglonline.net">varender.sharma@aglonline.net</a><br>2) Mr. Himanshu Shrivastava, Mngr, Mobile – 9131099726 / Email: <a href="mailto:himanshu.s@aglonline.net">himanshu.s@aglonline.net</a><br>3) Mr. Anurag Singh Thakur, Engineer: Mobile – 86006 90470 / Email: <a href="mailto:anurag@aglonline.net">anurag@aglonline.net</a><br><a href="mailto:cp@aglonline.net">cp@aglonline.net</a> 0731-4222520 |                                |

**RFQ (Pages 1 to 7) along with Annexure-1 (SOR):**

Prepared By :

Reviewed By :

Verified By :

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Aavantika Gas Ltd. (AGL) is a Joint venture of GAIL & HPCL for implementation of City Gas projects in Indore, Ujjain, and Pithampur & Gwalior. AGL is in to distribution of natural gas for transportation, industrial, commercial and domestic consumers at Indore.

AGL is undertaking CNG sale business and catering auto-motive sector of Indore, Ujjain, Gwalior and Pithampur through various CNG Stations. CNG stations are set up on two models, viz. dedicated retail outlet owned by Company and Retail outlet of Oil Marketing Companies (OMC). AGL has dedicated retail outlet at Mother Station Indore, Gwalior, Ujjain and Pithampur.

As per MP Factory rules 1962, renewal of factory license is required at every year. The renewal of factory License is a statutory requirement and renewal application required to be submitted along with valid reports & certificates from nominated consultants and thereafter needs liaisoning to get the approval asap with nil observation.

This RFQ is floated to hire consultants for 04-year time period who can execute the entire jobs involved in factory license renewal such as certification of pressure vessels, line testing, document preparation, issuance of certificate and other involved associated jobs for all (07) Seven stations.

Applicable, application fees will be paid by AGL directly into govt. treasury. All documentation & liaisoning including associated work will be executed via consultant.

### **1. SCOPE OF WORK:**

Scope of work shall be as follows:

- a) Renewal of factory licence for 4 year for (07) Seven AGL stations (Mother Station Sanwer road Indore, COCO Vijay Nagar, COCO Rajeev Gandhi, Mother Station Pithampur, Mother Station Ujjain, Mother Station Gwalior and Upcoming Mother Station-2, Pithampur) as specified in SOR.
- b) Online application filling including all other associated jobs required to obtain the licence.
- c) Hoist Testing, examination and certification of pressure vessels and natural gas pipelines twice in year installed at the stations every year as per the station wise list of items defined in Enclosure-I attached as annexure during the contract period.
- d) Application licence fee for renewal of factory license for a 4-year periods will be paid to government treasury by AGL and all documentation to be done by consultant.
- e) Consultant shall assist in filling of all the relevant details including submission of replies to all queries if raised for online processing of factory license and intermediate visit including compliances addressed.
- f) Filing up of annual return as form III or any other return required.
- g) Testing & issuance of compliance certificate as per specified periodicity mentioned in statutory permission/ relevant or renewal of any during 4 years' period.
- h) Consultant shall make his own arrangements like traveling, lodging, accommodation / boarding, local transportation for Examination & Certification of Pressure Vessel / Pipeline / Hoist.

### **2. QUALIFICATION CRITERIA:**

Bidder can be a FIRM or PERSON (director/proprietor/partner) fulfilling following criteria:

- a) Bidder shall be authorized by Directorate Industrial, Health and Safety, Madhya Pradesh to works under Factory Act & Rules. In compliance bidder to submit Documentary proof in the form of valid Certificate of Competency (COC) clearly mentioning the Bidder's name. In case of COC being in name of any of their director/proprietor/partner, Bidder has to submit the documentary proof of his/her association with Bidder's firm.

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- b) Bidder should have executed similar (consultancy/ liaisoning/ testing) work of carrying out Tests, Examinations, Inspections and Certification for Dangerous machines, Lifts, hoists, lifting machine & Tackles, Pressure Plant etc having executed value not less than Rs 82,000 in single order executed during last five years reckoned from the bid due date.

Bidder has to submit below mentioned documentary evidence in support of above:

- Copy of Work Order / Letter of Award (executed with in last 5 years from the bid due date) AND/OR a Letter of Satisfactory Performance / Completion Certificate issued by the Client, for the value of work executed. In the absence of requisite documents, AGL reserves the right to reject the bid without making any reference to the bidder
- For Director: Director's letter of appointment. Date of appointment can be up to the due date of the tender / List of Director's as per MCA.
- For Proprietor: Bank Statement/Financial Statement clearly reflecting the name of Proprietor and proprietorship firm or IT return of the last Financial Year with PAN no. of the Proprietor and copy of PAN card.
- For Partner: Latest Partnership deed showing the name of competent person as a Partner of the Bidder's firm or IT return of the last audited Financial Year reflecting the name of competent person as a Partner of the Bidder's firm.

### **3. EVALUATION METHODOLOGY:**

- Evaluation shall be done on lowest basis at least cost to the Owner.
- If the quoted amount of two or more L-1 ranked bidders are same, then bidder whose income as per last filed ITR is more will be considered for award.
- Bidders quoting for part Scope of Work shall not be considered and are liable for rejection

### **4. SUBMISSION OF QUOTATION:**

**PLEASE SUBMIT YOUR MOST COMPETITIVE QUOTATION IN SEALED ENVELOPE COMPLETE WITH ABOVE DETAILS IN SCHEDULES OF RATES(SOR) ATTACHED AS ANNEXURE-1 LATEST BY 02.06.2026 @ 16:00 Hrs**

#### **QUOTATION SHALL BE SUBMITTED IN TWO PARTS AS UNDER:**

##### **ENVELOPE - 1: UN-PRICED QUOTATION: (Super - scribing Un Priced-Quotation).**

- a. Covering Letter with Bidder's Offer Number (Reference Number).
- b. BEC qualifying documents as per Clause no. 2 specified above.
- c. Copy of SOR with Price Blank marked as "Quoted" against all items (WITHOUT PRICE MARKED AS "QUOTED" ONLY).
- d. Sealed and Signed copy of RFQ.
- e. Copy of bidder's GST registration certificate & PAN Card.
- f. Last filed ITR/audited Balance sheet duly certified by Chartered Accountant.

##### **ENVELOPE - 2: PRICED QUOTATION: (Super - scribing "Priced Quotation – Not to be opened with Un-Priced Quotation").**

- i. This should contain the Original copy of SOR (Annexure-1) with QUOTED prices.
- ii. Bidder should not modify the format.

**Bidder to note that "Priced Quotation" shall be submitted in sealed separate envelope only. If Priced Quotation is submitted with Un-Priced Quotation / or in Open Condition, then their Quotation shall be liable for rejection.**

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All the above are to be enclosed in a Sealed Master Envelope super scripted as –  
“QUOTATION – NOT TO BE OPENED” Name of the Work and Due Date and shall be  
submitted to –

Contracts and Procurement Department  
Aavantika Gas Limited  
202 – B, 2nd Floor, NRK Business Park,  
Vijay Nagar Square, A.B. Road,  
Indore (M.P), Pin – 452010  
Contact No. 0731-4222520

**5. CONTRACT PERIOD:**

This shall be an Annual Rate Contract valid for Four (04) years w.e.f 01.08.2026.

**6. PAYMENT TERMS:**

Payment shall be made within 15 days after submission and acceptance of Reports/License  
by Engineer-In-Charge.

**For Hoist testing, Examination and certification of pressure vessels and natural gas  
pipelines:**

Payment will be done on six-monthly basis subject to submission and acceptance of Test &  
Certification reports.

**For services of new and renewal of factory license:**

Payment will be done on pro-rata basis during contract period subject to timely renewal of  
factory license.

**MODE OF PAYMENT**

- a. Payment will be made by way of normal banking channels.
- b. Tax deduction at source

Purchaser will release the payment after off-setting all dues to the Purchaser payable by the seller  
under the contract. Deduction will be effected at source as per the law in force.

TDS if applicable may be deducted as per Income Tax Guidelines by AGL.

**7. PRICE REDUCTION SCHEDULE (PRS):**

**PRS shall be applicable on Schedule wise basis:**

**7.1 New Factory License: Within 3 months from the date of receiving instructions from  
Engineer-In Charge (EIC)**

In case Consultant fails to complete the work/ services within stipulated period then unless  
such failure is due to force majeure as defined in Bid document, there will be reduction in  
contract price @ 0.5% for each week of delay or part thereof subject to maximum of 5% of  
Schedule wise value (excluding taxes and duties)

**7.2 For Examination and Certification of Pressure vessels/pipeline/hoists etc.**

Vendor has to carry out the Examination & Certification within 15 days from the date of  
receiving instructions from Engineer-In Charge (EIC) but before the expiry of the date of  
previous certificates (Due date of previous certificates will be notified by AGL separately).  
For next testing cycle (post every 6 months) Bidder to keep the due date in mind and to  
execute the testing before the expiry of the date of previous certificates.

In case Consultant fails to complete the work/ services within stipulated period then unless  
such failure is due to force majeure as defined in Bid document, there will be reduction in  
contract price @ 0.5% for each week of delay or part thereof subject to maximum of 5% of  
Schedule wise value (excluding taxes and duties)

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**7.3 Renewal of Factory License: Within 3 months from the date of receiving instructions from Engineer-In Charge (EIC)**

In case Consultant fails to complete the work/ services within stipulated period then unless such failure is due to force majeure as defined in Bid document, there will be reduction in contract price @ 0.5% for each week of delay or part thereof subject to maximum of 5% of Schedule wise value (excluding taxes and duties)

**Time is the essence of this Work, Bidder shall deploy resources as per the requirement to complete Examination & Certification of Pressure Vessel/Pipeline/Hoist and obtain Factory Licenses from approved Authorities in a timely manner.**

**8. APPLICABILITY OF LAW & JURISDICTION:**

The RFQ shall be governed and interpreted in accordance with the applicable laws of India and Courts at Indore (Madhya Pradesh) shall be exclusive Jurisdiction.

**9. OTHER TERMS & CONDITIONS:**

- a) The offer should remain valid for 2 months from the bid due date / extended due date of tender.
- b) The prices once quoted shall not be changed whether resulting or arising out of any subsequent technical / commercial clarifications sought regarding the bid and even if any deviation or exclusion may be specifically stated in the bid.
- c) Bidder is advised to quote strictly as per scope & terms and conditions of bid document and not to stipulate any deviation / exceptions.
- d) Purchaser reserves the right to accept or reject any or all bids received at its absolute discretion without assigning any reason, whatsoever.
- e) Bids complete in all respects should reach on or before the BID DUE DATE AND TIME. Fax / Telegraphic/ E-Mail bids shall be rejected.
- f) The bid shall be liable for rejection in case of change of the proposed manufacturer after submission of bid.
- g) In absence of requisite documents requested by AGL in this Tender, AGL reserves the right to reject the bid without making any reference, what so ever, to the bidder.
- h) The bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility, all information that may be necessary for preparing of the bid and entering into contract. The cost of visiting the site shall be at bidder's own expenses.
- i) At any time prior to the bid due date, Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid documents, by issuing corrigendum.
- j) Any corrigendum thus issued shall be part of the Bid documents and shall be notified in writing by email to all prospective bidders, who have received the Bid documents. Prospective bidders shall promptly acknowledge receipt of each corrigendum by email to the Purchaser.
- k) The Purchaser may, at its discretion, extend the bid due date in order to allow prospective bidders, a reasonable time to furnish their most competitive bid taking into account the amendments issued.
- l) The bid shall remain valid for 2 months from the bid due date. Purchaser may reject a bid which is valid for a shorter period being non-responsive.
- m) Any bid received by the Purchaser after the deadline for submission of bid will be declared "Late" and rejected and may be returned unopened to the bidder at the sole discretion of the Purchaser.
- n) The Purchaser will open all bids in the presence of Bidders' representatives who choose to attend, at the time, on the date and place (as specified in IFB). The Bidders' representatives, who are present, shall sign a register evidencing their attendance, if so required by the Purchaser.

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- o) During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- p) The Bidder whose bid is found substantially responsive shall be invited to attend the opening of price bid. Such bidders may be required to attend the price bid opening at a short notice. The place, date and time of price bid opening will be informed to all such Bidders. The Bidders' representatives who are present shall sign a register evidencing their attendance.
- q) ARITHMETIC CORRECTIONS
  - I. The bids will be checked for any arithmetical errors as follows if any, will be rectified on the following basis:
  - II. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected;
  - III. If there is a discrepancy between words and figures, the amount in words will prevail;
  - IV. If the bidder does not accept the correction of errors, its bid will be rejected and the bid security will be forfeited.
- r) Quotation received after the due date and time, are liable to be rejected. Quotations through Email / Telex / Fax / Photocopied are not acceptable.
- s) Bidders must abide to follow all statutory norms and regulations & labor laws and comply with all as applicable.
- t) Guaranty / Warranty certificate for all supplied items to be provided by the bidder.
- u) After verification of the received final product, if any item found faulty or defective than the same will have to be replaced by the bidder without any additional cost implications.
- v) Please send your queries regarding RFQ on [cp@aglonline.net](mailto:cp@aglonline.net)

Please submit your most competitive **Quotation in Sealed Envelope** complete with above details in Schedule of Rates (SOR) attached as Annexure-1 latest by **02.06.2026 at 16:00 Hrs.**

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| <b>Enclosure-I</b> |   |  |                  |
|--------------------|---|--|------------------|
| <b>Sr No</b>       | <b>Location</b>   | <b>Details of Pressure Vessel/Pipeline</b> | <b>Qty (Nos)</b> |
| 1                  | <b>Schedule-I (Mother Station, Indore)</b>                  | 1 Steel line 8/6/4/2" including filters    | 1                |
|                    |   | 2 Air Compressor Vessel (50 Liter)         | 2                |
|                    |   | 3 CNG compressor BDV Vessel (1000 WLC)     | 2                |
|                    |   | 4 Air Receiver Tank (1000 WLC)             | 0                |
|                    |   | 5 Hoist 2T                                 | 2                |
|                    |   | 6 Odorization Tank 500WLC                  | 1                |
| 2                  | <b>Schedule-II (COCO Vijay Nagar, Indore)</b>               | 1 Steel line 8/6/4/2" including filters    | 1                |
|                    |   | 2 Air Compressor Vessel (250 Liter)        | 2                |
|                    |   | 3 CNG compressor BDV Vessel (1000 WLC)     | 1                |
|                    |   | 4 Air Receiver Tank (1000 WLC)             | 1                |
|                    |   | 5 Hoist 1T, 3T                             | 1 Each           |
| 3                  | <b>Schedule-III (COCO Rajeev Gandhi, Indore)</b>            | 1 Steel line 8/6/4/2" including filters    | 1                |
|                    |   | 2 Air Compressor Vessel (250 Liter)        | 2                |
|                    |   | 3 CNG compressor BDV Vessel (1000 WLC)     | 1                |
|                    |   | 4 Air Receiver Tank (1000 WLC)             | 1                |
|                    |   | 5 Hoist 1T, 3T                             | 1 Each           |
| 4                  | <b>Schedule-IV (Mother Station, Pithampur)</b>              | 1 Steel line 8/6/4/2" including filters    | 1                |
|                    |   | 2 Air Compressor Vessel (50 Liter)         | 2                |
|                    |   | 3 CNG compressor BDV Vessel (1000 WLC)     | 1                |
|                    |   | 4 Air Receiver Tank (500 WLC)              | 1                |
|                    |   | 5 Hoist 3T                                 | 1                |
|                    |   | 6 Odorization Tank 500WLC                  | 1                |
| 5                  | <b>Schedule-V (Mother Station, Ujjain)</b>                  | 1 Steel line 8/6/4/2" including filters    | 1                |
|                    |   | 2 Air Compressor Vessel (50 Liter)         | 2                |
|                    |   | 3 CNG compressor BDV Vessel (1000 WLC)     | 2                |
|                    |   | 4 Air Receiver Tank (500 WLC)              | 1                |
|                    |   | 5 Hoist 3T                                 | 2                |
|                    |   | 6 Odorization Tank 500WLC                  | 1                |
| 6                  | <b>Schedule-VI (Mother Station, Gwalior)</b>                | 1 Steel line 8/6/4/2" including filters    | 1                |
|                    |   | 2 Air Compressor Vessel (50 Liter)         | 2                |
|                    |   | 3 CNG compressor BDV Vessel (1000 WLC)     | 2                |
|                    |   | 4 Air Receiver Tank (500 WLC)              | 2                |
|                    |   | 5 Hoist 3T                                 | 2                |
|                    |   | 6 Odorization Tank 500WLC                  | 1                |
| 7                  | <b>Schedule-VII (Upcoming -Mother Station-2, Pithampur)</b> | 1 Steel line 8/6/4/2" including filters    | 1                |
|                    |   | 2 Air Compressor Vessel (250 Liter)        | 2                |
|                    |   | 3 CNG compressor BDV Vessel (1000 WLC)     | 2                |
|                    |   | 4 Air Receiver Tank (1000 WLC)             | 2                |
|                    |   | 5 Hoist 1T, 3T                             | 2 Each           |
|                    |   | 6 Odorization Tank 1000 WLC                | 1                |

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| Station wise SOR Quantity Breakup                     |                                      |  |  |  |  |   | Total<br>Quantity<br>In Nos. |
|---|--------------------------------------|--|--|--|--|---|------------------------------|
| Schedule-I<br>(Mother<br>Station,<br>Indore)          | Schedule-II<br>(COCO Vijay<br>Nagar) | Schedule-III<br>(COCO<br>Rajeev<br>Gandhi) | Schedule-IV<br>(Mother<br>Station,<br>Pithampur) | Schedule-V<br>(Mother<br>Station,<br>Ujjain) | Schedule-VI<br>(Mother<br>Station,<br>Gwalior) | Schedule-VII<br>(Mother<br>Station-2,<br>Pithampur) |                              |
| <b>Examination &amp; Certification</b>                |                                      |  |  |  |  |   |                              |
| 4 Nos.  | 4 Nos.                               | 4 Nos.                                     | 4 Nos.   | 4 Nos.                                       | 4 Nos.   | 4 Nos.  | 28 Nos.                      |
| <b>Service charges for Renewal of Factory License</b> |                                      |  |  |  |  |   |                              |
| 4 Nos.  | 4 Nos.                               | 4 Nos.                                     | 4 Nos.   | 4 Nos.                                       | 4 Nos.   | 4 Nos.  | 28 Nos.                      |

**SOR**

| Schedule of Rates                              |   |      |                             |  |                                 |
|--|---|------|-----------------------------|--|---------------------------------|
| S.No   | Item Description  | Unit | Quantity<br>for 04<br>Years | Bidders to quote<br>the Unit Rates<br>(Excluding GST)<br>Rs. | Total Amount<br>(Excluding GST) |
| 1  | Examination & Certification<br>Examination & Certification of Pressure Vessel/Pipeline/hoist twice per year as per item list specified in Enclosure-I                       | Nos. | 28                          |  |                                 |
| 2  | Service charges for Renewal of Factory License<br>Service Charges for Renewal of Factory License per year including all other associated jobs specified as in Scope of Work | Nos. | 28                          |  |                                 |
| <b>Total Amount (Excluding GST) in figures</b> |   |      |                             |  |                                 |
| <b>Total Amount (Excluding GST) in figures</b> |   |      |                             |  |                                 |
| <b>Applicable GST : _____%</b>                 |   |      |                             |  |                                 |

Notes:

- 1) Bidder are requested to quote firm unit price for SOR items.
- 2) Bidder has to quote for all the SOR items.
- 3) INCOMPLETE quotation quoted will not be considered for evaluation & it will be liable for rejection.
- 4) AGL will not pay any ADDITIONAL amount other than Bidder's quoted price to carry out the scope of work.
- 5) The Validity of the Bid (Offer) shall be 2 months from Offer Submission date.

Name of the Bidder –

Date –

Contact No –

Signature –

Seal -