

RFQ No.: AGL/69/HSEQ/IMS CERTIFICATION/11/2025
RFQ for Conducting Certification Audit of IMS (Integrity Management System) of Aavantika Gas Limited by Third Party Inspection Agency Empanelled by PNGRB.

AAVANTIKA GAS LIMITED

(A JOINT VENTURE COMPANY OF GAIL & HPCL)

CITY GAS DISTRIBUTION PROJECT IN INDORE,
UJJAIN, PITHAMPUR & GWALIOR

REQUEST FOR QUOTATION FOR

RFQ for Conducting Certification Audit of IMS (Integrity Management System) of Aavantika Gas Limited by Third Party Inspection Agency Empanelled by PNGRB.

RFQ No.: AGL/69/HSEQ/IMS CERTIFICATION/11/2025

ISSUE DATE: 14.11.2025

Schedule of RFQ submission at AGL Head Office and other details:

Important Dates

RFQ Issue Date	14.11.2025
Last Date & Time of Submission of RFQ	28.11.2025 at 16.00 Hrs
Date & Time of Opening of Un Priced Quotation	28.11.2025 at 16.30 Hrs
Date & Time of Opening of Priced Quotation	Will BE Informed Later
For Query / Clarification CONTACT PERSON at Aavantika Gas Limited: 1) Mr. Varender Sharma, Ch Manager: Mobile – 9888925792 / Email: varender.sharma@aglonline.net 2) Mr. Himanshu Shrivastava, Mngr, Mobile – 9131099726 / Email: himanshu.s@aglonline.net 3) Mr. Anurag Singh Thakur, Engineer: Mobile – 86006 90470 / Email: anurag@aglonline.net cp@aglonline.net 0731-4222520	

RFQ (Pages 1 to 7) along with Annexure-1 (SOR)

Prepared By :

Reviewed By :

Verified By :

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Aavantika Gas Ltd. (AGL) is a Joint venture of GAIL & HPCL for implementation of City Gas projects in Indore, Ujjain, and Pithampur & Gwalior. AGL is in to distribution of natural gas for transportation, industrial, commercial and domestic consumers.

AGL IMS plan is already in place and certificate of conformity is already obtained. IMS plan is already implemented in AGL. The validity of AGL IMS certificate is going to expire very soon therefore recertification is required as per PNGRB IMS regulations & Third Party Conformity Assessment regulations.

1. SCOPE OF WORK:

Certification audit of IMS (Integrity Management System) of Aavantika Gas Limited by Third Party Inspection Agency Empanelled by PNGRB

- AGL has comprehensive IMS plan for Indore GA (Including Ujjain & Pithampur) and Gwalior GA. Bidder should quote for all the locations collectively.
- All the charges i.e. Lodging, Boarding, Travel, local travel & Food will be under bidder scope.

The audit will cover the below mentioned infrastructure of Aavantika Gas Limited as on **31/07/2025.**

Sr. No	Location	Steel Pipeline	MDPE Pipeline	CNG Stations	Domestic Customers	Commercial Customers	Industrial Customers
1	Indore GA (Including Ujjain & Pithampur)	86.1316	2404.033	86	129871	412	515
2	Gwalior GA	31.7836	914.79	33	64872	97	15

- Scope of work also include Hydrogen blending at Indore location. The complete set-up which includes Hydrogen carrying Pipeline, Metering skid, Storage or any other component related to Hydrogen Blending (Inside and outside AGL premise) to be covered in the IMS audit.
- For Audit man-days, remuneration, competency & experience of auditor/lead auditors', Audit schedule guidelines and regulations issued by PNGRB applicable for IMS audit to be followed.
- The scope and quantum of audit shall be as per the guidelines/criteria issued by PNGRB to the TPIAs to carryout Audit for certification of IMS of Aavantika Gas Limited in accordance to PNGRB IMS regulations for CGD. The TPIA shall carry out the audit of assets of AGL to review the compliance of the same as per the prevailing IMS regulations.
- Bidder should have valid/active empanelment letter received from PNGRB to carryout technical audit in accordance to PNGRB IMS Regulation. Submission of documentary evidence / empanelment letter to be done by the bidder.
- Bidder should comply The Petroleum and Natural Gas Regulatory Board (PNGRB) regulations titled PNGRB Third Party Conformity Assessment Regulations 2015 dated 17/04/2015.
- Bidder should comply NABCB (National Accreditation Board for Certification Bodies) guidelines – “Competence requirements for Inspection Bodies for accreditation against PNGRB Regulations” to carry out the IMS audit of Aavantika Gas Limited.
- The TPIA shall appoint a principal coordinator who will be responsible for all the activities. Detail plan to complete the subject activity to be shared with AGL which includes visits to the sites, review of documents/records.

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- The TPIA shall depute adequate number of manpower with required competency to carry out the audit in accordance to NABCB Guidelines.
- Draft report, final report & certificate to be submitted by TPIA within required time frame of contract period.

2. BID EVALUATION CRITERIA:

1. Bidders should have valid/active empanelment letter received from PNGRB to carry out technical audits and certification in accordance with PNGRB IMS Regulation. Validity of the empanelment letter should be at least 14 weeks from the bid due date.
2. The bidder should have experience of conducting minimum 03 numbers of IMS audit in any pipeline division (City Gas Distribution Pipeline, Natural Gas Pipeline/Cross Country Pipeline, Petroleum Product Pipeline) in last 05 years.
3. Auditor should have experience of conducting minimum 03 nos. of audit for any PNGRB Technical Regulation (IMS, T4S, ERDMP) with overall technical experience of 15 years preferably in Oil & Gas Sector.

Supporting Documents:

1. Bidder to submit documentary evidence / empanelment letter by PNGRB.
2. Bidder to submit the Copy of Order of Awards along with Completion Certificate.
3. Bidder to submit the Profile of Auditor on their Letter head with seal and sign of Authorised Signatory of Organisation.

3. EVALUATION METHODOLOGY:

- Evaluation shall be done on lowest basis at least cost to the Owner
- If the quoted amount of two or more L-1 ranked bidders are same, then bidder whose turnover as per last filed ITR is more will be considered for award.
- Bidders quoting for part Scope of Work shall not be considered and are liable for rejection.

4. SUBMISSION OF QUOTATION (IN HARD COPY AT AGL HO):

PLEASE SUBMIT YOUR MOST COMPETITIVE QUOTATION IN SEALED ENVELOPE COMPLETE WITH ABOVE DETAILS IN SCHEDULES OF RATES(SOR) ATTACHED AS ANNEXURE-1 LATEST BY 28.11.2025 UPTO 16:00 HRS.

Quotation shall be submitted in two parts as under:

ENVELOPE - 1: UN-PRICED QUOTATION: (Super - scribing Un Priced-Quotation).

- a. Covering Letter with Bidder's Offer Number (Reference Number).
- b. BEC qualifying documents as per Clause no. 2 specified above.
- d. Sealed and Signed copy of RFQ Document.
- e. Copy of bidder's GST registration certificate & PAN Card.

ENVELOPE - 2: PRICED QUOTATION: (Super - scribing "Priced Quotation – Not to be Opened with Un-Priced Quotation").

- i. This should contain the Original copy of SOR (Annexure-1) with QUOTED prices.
- ii. Bidder should not modify the format.

Bidder to note that "Priced Quotation" shall be submitted in sealed separate envelope only. If Priced Quotation is submitted with Un-Priced Quotation / or in Open Condition, then their Quotation shall be liable for rejection.

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All the above are to be enclosed in a Sealed Master Envelope super scripted as – “QUOTATION – NOT TO BE OPENED” Name of the Work and Due Date and shall be submitted to –

Contracts and Procurement Department
Aavantika Gas Limited
202 – B, 2nd Floor, NRK Business Park,
Vijay Nagar Square, A.B. Road,
Indore (M.P), Pin – 452010
Contact No. 0731-4222520

5. CONTRACT PERIOD:

The contract period to carry out the IMS Certification of Aavantika Gas Limited will be 11 weeks from the date of issue of PO.

6. PRICE REDUCTION SCHEDULE (PRS):

In case, the vendor fails to complete the work/services within stipulated period then unless such failure is due to force majeure, there will be reduction in contract price @ ½% for each week of delay or part thereof subject to maximum of 5% of Order Value (Excluding Taxes and Duties).

In case of delay, the invoices shall be submitted after deducting the price, as above, due to delay.

However, PRS shall not be applicable, in case the delay is for the reasons beyond Contractor's control, to be established by EIC (Engineer-in-charge).

7. PAYMENT TERMS:

Payment shall be made as per below schedule:

- 60% payment will be done after carrying out the physical audit for IMS certification
- 40% will be paid on submission of final report and IMS certificate.

Payment shall be made within 15 days after submission and acceptance of Reports / Certificate by Engineer-In-Charge.

8. APPLICABILITY OF LAW & JURISDICTION:

The RFQ shall be governed and interpreted in accordance with the applicable laws of India and Courts at Indore (Madhya Pradesh) shall be exclusive Jurisdiction.

9. OTHER TERMS & CONDITIONS:

- a) The offer should remain valid for 2 months from the bid due date / extended due date of tender.
- b) The prices once quoted shall not be changed whether resulting or arising out of any subsequent technical / commercial clarifications sought regarding the bid and even if any deviation or exclusion may be specifically stated in the bid.
- c) Bidder is advised to quote strictly as per scope & terms and conditions of bid document and not to stipulate any deviation / exceptions.
- d) Purchaser reserves the right to accept or reject any or all bids received at its absolute discretion without assigning any reason, whatsoever.
- e) Bids complete in all respects should reach on or before the BID DUE DATE AND TIME. Fax / Telegraphic/ E-Mail bids shall be rejected.
- f) In absence of requisite documents requested by AGL in this Tender, AGL reserves the right to reject the bid without making any reference, what so ever, to the bidder.
- g) The bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility, all information that may be necessary for preparing of

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the bid and entering into contract. The cost of visiting the site shall be at bidder's own expenses.

- h) At any time prior to the bid due date, Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid documents, by issuing corrigendum.
- i) Any corrigendum thus issued on AGL's website shall be part of the Bid documents and shall also be notified in writing by email to all available prospective bidders, who have earlier received the Bid documents. Prospective bidders shall promptly acknowledge receipt of each corrigendum by email to the Purchaser.
- j) The Purchaser may, at its discretion, extend the bid due date in order to allow prospective bidders, a reasonable time to furnish their most competitive bid taking into account the amendments issued.
- k) The bid shall remain valid for 2 months from the bid due date. Purchaser may reject a bid which is valid for a shorter period being non-responsive.
- l) Any bid received by the Purchaser after the deadline for submission of bid will be declared "Late" and rejected and may be returned unopened to the bidder at the sole discretion of the Purchaser.
- m) The Purchaser will open all bids in the presence of Bidders' representatives who choose to attend, at the time, on the date and place (as specified in IFB). The Bidders' representatives, who are present, shall sign a register evidencing their attendance, if so required by the Purchaser.
- n) During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- o) The Bidder whose bid is found substantially responsive shall be invited to attend the opening of price bid. Such bidders may be required to attend the price bid opening at a short notice. The place, date and time of price bid opening will be informed to all such Bidders. The Bidders' representatives who are present shall sign a register evidencing their attendance.
- p) **ARITHMETIC CORRECTIONS**
 - I. The bids will be checked for any arithmetical errors as follows if any, will be rectified on the following basis:
 - II. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected;
 - III. If there is a discrepancy between words and figures, the amount in words will prevail;
 - IV. If the bidder does not accept the correction of errors, its bid will be rejected and the bid security will be forfeited.
- q) Quotation received after the due date and time, are liable to be rejected. Quotations through Email / Telex / Fax / Photocopied are not acceptable.
- r) Bidders must abide to follow all statutory norms and regulations & labor laws and comply with all as applicable.
- s) Guaranty / Warranty certificate for all supplied items to be provided by the bidder.
- t) After verification of the received final product, if any item found faulty or defective than the same will have to be replaced by the bidder without any additional cost implications.

FORM - 1

NO DEVIATION CONFIRMATION
(ON BIDDER'S LETTERHEAD)

To,
Aavantika Gas Limited
202 – B, 2ndFloor, NRK Business Park,
Vijay Nagar Square, A.B. Road,
Indore (M.P), Pin – 452010

Dear Sir,

We understand that any deviation / exception in any form may result in rejection of bid. We, therefore, certify that we have not taken any exceptions/deviations anywhere in the bid and we agree that if any deviation / exception is mentioned or noticed, our bid may be rejected.

SEAL AND SIGNATURE OF BIDDER

FORM – 2

BIDDER GENERAL INFORMATION

No.

Date:

Aavantika Gas Limited,
Indore (M.P.)

1. **Bidder Name :**
2. **Name of Owner/ MD of Organization :**
3. **Address of Registered Office :**
4. **Mobile Number :**
5. **E-mail Address :**
6. **Website :**
7. **Banker's Name :**
8. **Branch :**
9. **Branch Code :**
10. **Bank Account Number :**
11. **GSTN No. :**
12. **PAN No. :**
13. **MSME No.**

SEAL AND SIGNATURE OF BIDDER