

SECTION – 1

IMPORTANT INSTRUCTIONS BEFORE YOU APPLY

Please go through the detail advertisement and ensure that you meet all the eligibility requirements and other conditions specified below, before you apply for any position. Details once submitted cannot be altered/resubmitted, under any circumstances.

SECTION – 2

DETAILS OF VACANCIES (Table – 1)

Post Code	Post / Grade / Upper Age Limit/ Minimum Exp.	Fixed Salary Range (in Rs lakhs/ per annum)	Qualification	No. of Vacancies
O&M/ DGM/ 24/03	Post: - <u>Dy. General Manager – O&M</u> Grade: - <u>E-6</u> Upper Age Limit: - 46 Years Minimum Exp.: - 14 Years or above inline work experience.	*20.4 – 33.15	<u>ESSENTIAL:</u> Full Time Degree / PG in Any Branch of Engineering with 60% Marks or CGPA of 6 On 10 Point Scale. <u>DESIRABLE:</u> 2 Years Full Time / 3 Years Part Time Recognized MBA / PGDM with Specialization in Marketing/Material, Production/Finance/HR-HRD Etc. As an Added Qualification.	<u>“01”</u>

* 20% variable salary will be paid annually over and above to the minimum fixed CTC, subject to individual & company's performance as per prevailing policy of AGL.

Apart from minimum CTC following additional benefits will be given as per Grade eligibility and as per prevailing policy of the company: -

- Group Personal Accident Insurance.
- Group Mediciam Insurance.
- Cost of Mobile Handset Reimbursement.
- Reimbursement of Monthly Mobile Bill.
- Hire-Purchase facility for purchase of Household items/Desktop/Laptop etc.
- Profit Linked Pay.
- Term Life Insurance

Special Conditions –

- Preference will be given to candidates who are on direct pay-role of any city gas distribution (CGD) company and having O&M experience.
- Consideration of candidature/application of candidates who are on fixed term contract/TPI/PMC/contractor with any CGD company completely lies with AGL.
- Candidate not found suitable for the advertised grade can be offer appointment in lower grade.

SECTION – 3
JOB DESCRIPTION / ROLE AND RESPONSIBILITIES

1) For Post: - Dy. General Manager – O&M (Grade - E-6): -

PNG RELATED ACTIVITY:

- Should have experience in SCADA, Automation, Mechanical & Electronic Gas Metering, Gas Loss and Gas reconciliation.
- Monitoring pipeline cathodic protection for pipelines under operation. Ensuring asset integrity requirements i.e. ECDA & ICDA compliances for steel pipeline network.
- Liaise with various govt. officials, ensure observance & fulfillment of statutory rules/compliances.
- Complying with the regulations prevailing in the state, coordination with internal customers, and vendors for O&M-related contracts, and keeping various records of O&M, for financial audit/technical audit/legal compliance purposes.
- The candidate will be responsible for planning, organizing, scheduling, and technical and safety requirements pertaining to CGD system for execution of operations and Maintenance works, starting from establishing and manning of control room, preparation and execution of the Annual Operation Maintenance Plan, covering scheduled monitoring, operation, maintenance, statutory compliance, audit and inspection, post commissioning services to customers including preparation, maintenance, and submission of various reports.
- He should ensure that operations and maintenance activities are being performed in line with the requirements of PNGRB's Technical Standards and Specifications including Safety Standards for CGD.
- Candidate should have hands-on experience in operations and handling of City Gate Station, Odorant unit, District Pressure Regulating Skid, Industrial Metering & Pressure Reduction skid, and Commercial and Domestic installations.
- Candidate should be able to manage operations and maintenance practices of steel and MDPE network – CP survey, PSP Monitoring, Steel Valves, LPT, LDT, Patrolling & Network Surveillance.
- The candidate shall be responsible for liaisoning with local authorities/Govt bodies to ensure minimal third-party activity in the vicinity of the gas network.
- The candidate should plan and organize activities related to Joint Meter readings within the timeline to ensure timely billing of customers.
- The candidate will be responsible for gas reconciliation that includes preparation and timely submission of daily consumption reports and joint meter readings.
- Coordination with utility laying contractor and other civil contractors for ensuring ZERO MDPE damages & NIL ACCIDENTS.

CNG RELATED ACTIVITY:

- Responsible for proper operation and maintenance of CNG equipment's like CNG compressors, DRS, Gas engines, CNG dispensers and CS pipeline facilities etc.
- Should be handling the commissioning of the Steel Pipeline network.
- Should be handling the erection, testing, and commissioning of CNG equipment involved at CNG stations & across the city.
- Should be capable of doing root cause analysis of failures, breakdown of CNG equipment like compressors, engines, motors, and pipelines etc.
- Planning, monitoring & control of Operation & Maintenance activities of CNG stations and Gas Pipeline network over various locations to ensure uninterrupted gas supply.
- Hands-on experience in major overhauling of gas engines & gas compressor packages etc. and day to day monitoring of CNG compressors, dispensers, odorization unit and other O&M assets.
- Candidate will be responsible for inventory management, especially for essential spares/assets management.
- Operation and maintenance of Gas receiving stations including Ultrasonic Meter, Flow computer, Gas chromatogram, Flow Control Valve, Odorization system, regulating stations, Turbine/RPD meter, Electronic Meter, AMR system.

SECTION – 4**TERMS AND CONDITIONS IN RESPECT OF ESSENTIAL QUALIFICATION(S) AND ESSENTIAL EXPERIENCE AS MENTIONED IN SECTION – 2**

- 4.1** Only full-time regular courses will be considered. This shall include Class X & XII examination, all diploma (s), Graduation and Post-Graduation as specified in minimum essential qualification(s) as mentioned in Section 2, Table -1.
- 4.2** All minimum essential qualification(s) must be UGC recognized Indian Universities/ UGC recognized Indian Deemed University or AICTE approved courses from Autonomous Indian Institutions/ Concerned Statutory Councils (wherever applicable).
- 4.3** Where ever MBA is being mentioned as requirement, apart from MBA Two Year Post Graduate Diploma in Management with Specialization in relevant field / MMS with specialization in relevant field shall also be considered.
- 4.4** MBA/PG Diploma in Management/MMS/MTech/ME/MSc or any PG qualification where there is mention of dual specialization, one of the specializations necessarily need to be function specific for which the post has been advertised.
- 4.5** Post qualification experience in the relevant field will only be considered while determining minimum experience.
- 4.6** Industrial/Vocational/Apprentice Training will not be considered as experience.

4.7 Candidates should possess a valid email ID. Candidates are advised to keep the email ID (to be entered compulsorily in the application form) active for at least one year. No change in the email ID will be allowed once entered. All correspondence with candidates shall be done through email only. Responsibility of receiving and downloading of information/ communications etc. rest with the candidate. AGL will not be responsible for any loss of email sent, due to invalid/ wrong email ID provided by the candidate and no correspondence in this regard will be entertained.

4.8 Candidates fulfilling all the eligibility criteria will only be allowed to appear in Selection Process. Depending on the number of candidates fulfilling all criteria, candidates will undergo single stage/ multiple stage selection process. In the event of number of applications being large, AGL may adopt a shortlisting criterion to restrict the number of candidates to be allowed to appear in the selection process to a reasonable number.

4.9 Preference will be given to candidates having in line experience in CGD / Oil & Gas / Petrochemical Industry.

4.10 The upper age limit for various posts mentioned above is **as of 11.09.2024.**

SECTION – 5 PLACEMENTS AND ASSIGNMENTS

The selected candidates may be posted at any projects/site offices etc. of **Aavantika Gas Limited**. The selected candidates may be assigned jobs/functions/assignments as per the business requirement of the company.

SECTION – 6 RECRUITMENT PROCESS

- **FOR POST CODE: O&M/DGM/24/03** - Personal Interview will be conducted after shortlisting of applications.

HOW TO APPLY

- PLEASE READ THE VACANCY DETAILS CAREFULLY BEFORE APPLYING FOR ANY ADVERTISED POSITION.
- CANDIDATE NEED TO GO TO THE CAREER PAGE OF AGL WEBSITE. CANDIDATE COULD ALSO COPY PASTE THE URL ON BROWSER <https://www.aglonline.net/careers/current-openings/> IT WILL REDIRECT TO THE AGL WEBSITE (www.aglonline.net) CAREER PAGE. FILL ALL THE DETAILS AS REQUIRED IN THE FORM & ALSO UPLOAD RECENT PASSPORT SIZE PHOTOGRAPH SIZE UPTO 1MB & UPDATED RESUME SIZE UPTO 2 MB WITH SUBJECT LINE “APPLYING FOR POST CODE (NAME OF VACANCY)”.
- APPLICATION WILL NOT BE CONSIDERED/ENTERTAINED IF INFORMATION REQUIRED IS INSUFFICIENT/IN-RELEVANT OR NOT FILLED AS PER INSTRUCTIONS.
- AGL RESERVES ALL RIGHTS TO MODIFY, ALTER AND CHANGE THE CRITERIA DEPENDING UPON THE NO. OF APPLICATIONS RECEIVED.

Important Dates

S.N.	Activity	Date & Time
1.	Commencement of application form by candidates.	11.09.2024 (11:00 hrs.)
2.	Last date and time for applications received by email.	01.10.2024 (18:00 hrs.)

NOTE: ANY REVISION, CLARIFICATION, ADDENDUM, CORRIGENDUM, TIME EXTENSION, ETC. TO THE ABOVE ADVERTISEMENT WILL BE HOSTED ON “**CAREERS**” SECTION OF AGL WEBSITE: **WWW.AGLONLINE.NET** ONLY AND NO SEPARATE NOTIFICATION SHALL BE ISSUED IN THE PRESS. CANDIDATES ARE REQUESTED TO VISIT THE WEBSITE REGULARLY TO KEEP THEMSELVES UPDATED.