



**AAVANTIKA GAS LIMITED**  
(A JOINT VENTURE COMPANY OF GAIL & HPCL)

CITY GAS DISTRIBUTION PROJECT IN INDORE,  
UJJAIN, PITHAMPUR & GWALIOR

REQUEST FOR QUOTATION  
FOR

RFQ FOR EXECUTING INTERIOR WORKS AT AGL COCO STATIONS  
NEAR WOW HOTEL VIJAYNAGAR AND RAJIV GANDHI SQUARE.

RFQ No.: AGL/47/INDORE/COCO/Interior Works/01-2024

OPEN DOMESTIC COMPETITIVE BIDDING

ISSUE DATE: 09.01.2024

Schedule of RFQ submission at AGL Head Office and other details:

**Important Dates**

RFQ Issue Date	09/01/2024
Last Date & Time of Submission of RFQ	16/01/2024 up to 16.00 Hrs
Date & Time of Opening of Un Priced Quotation	16/01/2024 up to 16.30 Hrs
Date & Time of Opening of Priced Quotation	Will BE Informed Later
For Query / Clarification <b>CONTACT PERSON at Aavantika Gas Limited:</b> 1) Mr. Himanshu Nigote, Ch Mngr: Mobile – 92000 16005 / Email: <a href="mailto:himanshunigote@aglonline.net">himanshunigote@aglonline.net</a> 2) Mr. Himanshu Shrivastava, Mngr, Mobile – 9131099726 / Email: <a href="mailto:himanshu.s@aglonline.net">himanshu.s@aglonline.net</a> 3) Mr. Anurag Singh, Engineer: Mobile – 86006 90470 / Email: <a href="mailto:anurag@aglonline.net">anurag@aglonline.net</a> <a href="mailto:cp@aglonline.net">cp@aglonline.net</a> 0731-4222520	

RFQ along with Annexure-1 (SOR):

**RFQ No.: AGL/47/INDORE/COCO/Interior Works/01-2024**  
**RFQ for Executing Interior Works at AGL COCO Stations near Wow Hotel**  
**Vijaynagar and Rajiv Gandhi Square.**



**1. INTRODUCTION:**

Avantika Gas Limited (AGL) is a Joint venture of GAIL (INDIA) Ltd. & HPCL for implementation of City Gas Distribution (CGD) projects in Indore, Ujjain, Pithampur & Gwalior cities of Madhya Pradesh. Natural Gas is distributed in the form of PNG (Piped Natural Gas) and CNG (Compressed Natural Gas) for domestic, commercial, industrial and automotive sectors. AGL Intend to Execute Interior Furniture Work for two COCO Stations near Wow Hotel Vijaynagar and Rajiv Gandhi Square.

**2. SCOPE OF WORK: Supply & Installation of Following Items as per Approved Make List :**

SR. NO.	DESCRIPTION OF ITEMS	QTY for Both locations	UNIT
1	<b>LINEAR SHARING NON SHARING WORKSTATION @1200LX600DX750HT.</b>	14	NOS
	<p><b>TABLE TOP :</b> 25 MM thk. Prelaminated Particle Board with 2MM PVC Edge band on all side. Table top at 750 MM height from floor level. Cut-out provision for wire manger.</p> <p><b>UNDERSTRUCTURE : C type Legs</b> - Verticals Made up of 50x50x1.6 MM thick &amp; Horizontal Connecting member made up of 40x40MM MS pipe finished in Powder coating. Cross members made up of 40x40MM Lip section finished in Powder coating are connected to Legs with Brackets for table support. Also, provision is to be made that understructure is to be covered with 18 mm thick PLPB.</p> <p><b>WIRE MANAGMENT :</b> Continuous single tier raceway finished in Powder coating with provision of vertical duct at intermediate distance to take out cable from floor to raceway. Supply of cable included.</p> <p><b>MODESTY 450 MM HT.:</b> 18 MM thk. Prelaminated Particle Board Board with 2MM PVC Edge band to all Exposed Area.</p> <p><b>PRIVACY SCREEN 300 MM ht. :</b> 18MM Thk. Magnetic Fabric Screen with Rubber Gasket</p> <p><b>PVC GROMMET</b></p>		
2	<b>2B + 1F PEDESTAL @ 400LX450DX670HT.</b>	14	NOS
	<b>2B + 1F PEDESTAL @ 400LX450DX670HT. :</b> 2 Drawers & 1 Filling Drawer pedestal with leveller finish in 18 MM thk. Prelaminated Particle Board Board 2MM PVC Edge band to all Exposed Area & Metal Drawer with Centralized Lock with handle.		
3	<b>CABIN TABLE @ 1500LX900DX750HT WITH SIDE COMO STORAGE @ 900LX450X 750HT.</b>	2	NOS
	<p><b>TABLE TOP :</b> 25 MM thk. Prelaminated Particle Board with 2MM PVC Edge band on all side. Table top at 750MM height from floor level. Cut-out provision for wire manger.</p> <p><b>UNDERSTRUCTURE : C type Legs</b> - Verticals Made up of 50x50x1.6 MM thick &amp; Horizontal Connecting member made up of 40x40MM MS pipe finished in Powder coating. Cross members made up of 40x40MM Lip section finished in Powder coating are connected to Legs with Brackets for table support. Also, provision is to be made that understructure is to be covered with 18 mm thick PLPB.</p> <p><b>WIRE MANAGMENT :</b> Supply of PVC GROMMET and cable included.</p> <p><b>MODESTY 450 MM HT. :</b> 18 MM thk. Prelaminated PB Board with 2MM PVC Edge band to all Exposed Area.</p> <p><b>SIDE COMBO STORAGE @ 900LX450X750 MM HT. :</b> 2 Drawers &amp; 1 Filling Drawer With 1/ 2 Openable Shutter finish in 25 / 18 MM thk. Prelaminated PB Board 2MM PVC Edge band to all Exposed Area &amp; Metal Drawer with Centralized Lock.</p>		
4	<b>CABIN TABLE @ 1050LX600DX750HT WITH 2B+1F PEDESTAL @ 400LX450DX670HT.</b>	2	NOS

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	<p><b>TABLE TOP</b> : 25 MM thk. Prelaminated Particle Board with 2MM PVC Edge band on all side. Table top at 750MM height from floor level. Cut-out provision for wire manger.</p> <p><b>UNDERSTRUCTURE</b> : <b>C type Legs</b> - Verticals Made up of 50x50x1.6 MM thick &amp; Horizontal Connecting member made up of 40x40MM MS pipe finished in Powder coating. Cross members made up of 40x40MM Lip section finished in Powder coating are connected to Legs with Brackets for table support. Also, provision is to be made that understructure is to be covered with 18 mm thick PLPB.</p> <p><b>WIRE MANAGMENT</b> : Supply of PVC GROMMET and cable included.</p> <p><b>MODESTY 450 MM HT.</b> : 18 MM thk. Prelaminated PB Board with 2MM PVC Edge band to all Exposed Area.</p> <p><b>2B+1F PEDESTAL @ 400LX450DX670HT.</b> : 2 Drawers &amp; 1 Filling Drawer pedestal with Leveller finish in 18 MM thk. Prelaminated PB Board 2MM PVC Edge band to all Exposed Area &amp; Metal Drawer with Centralized Lock &amp; C type handle.</p>		
<b>5</b>	<b>SIDE TABLE(S1) @ 1500LX600DX750HT</b>	<b>2</b>	<b>NOS</b>
	<p><b>TOP</b> :- To be made up of 50mm thick MDF in white PU painted Finish</p> <p><b>UNDERSTRUCTURE</b> :- MS under structure with Lasercut Leg in Sliver Grey Powder Coated finish</p>		
<b>6</b>	<b>MID HEIGHT STORAGEES @ 1500LX400DX1200HT.</b>	<b>6</b>	<b>NOS</b>
<b>7</b>	<b>MID HEIGHT STORAGEES @ 1050LX400DX1200HT.</b>	<b>6</b>	<b>NOS</b>
	<p><b>TOP</b>: 18MM Thick Prelaminated Partical Board with 2MM PVC edge band on all edges</p> <p><b>CARCASS (Body/ Shutter / Back)</b> : 18MM thick Prelaminated Partical Board with PVC edge band on all exposed edges.</p> <p><b>SHELF</b> : One adjustable and One fixed shelf made of 18MM thick Prelaminated Partical Board with PVC edge band on all edges</p> <p><b>SHUTTERS</b> : Lockable Swing shutters with C Handle</p> <p><b>HARDWARE</b> : Hettich Hinges, Lock</p>		
<b>8</b>	<b>CHAIRS</b>	<b>30</b>	<b>NOS</b>
	<p>Medium back revolving chair, hydraulic height adjustment with Back frame polypropylene material with netted, Seat moulded cushion with tapestry, PP handle, Nylon base with 30% glass, Nylon castor, Hot pressed ply, Gas pump, Push back mechanism.</p>		
<b>9</b>	<b>WAITING LOUNGE TANDEM- TANDEM IN PERFORATED SS. BASE FRAME IN S.S , (1500 X 850)MM,</b>	<b>2</b>	<b>NOS</b>
<b>10</b>	<p><b>PROVIDING AND LAYING OF CAT 6 CABLE WITH POWER SUPPLY ON ALL WORK STATIONS SWITCH SOCKET INCLUDED.</b></p> <p><i>(Bidder to quoted Unit Cost for Above Work at One Station)</i></p> <p><b>2 Quantity is for 2 Coco Stations at AGL COCO Stations near Wow Hotel Vijaynagar and Rajiv Gandhi Square</b></p>	<b>2</b>	<b>Stations</b>
<b>11</b>	<b>PROVIDING AND FIXING ROLLER BLINDS VISTA / MASCOT MAKE AND SIDE WITH HANGING AND DRAWING SYSTEM INCLUDING ALL HARDWARE AND FIXING COMPLETE.</b>	<b>70</b>	<b>M<sup>2</sup></b>

**3. BID EVALUATION CRITERIA:**

The bidder should have successfully executed similar work of building interior works including supply of requisites as well as furnishing & allied services etc. having value not less than Rs. 4.60 Lakh in a single order executed during the last 5 years reckoned from the bid due date.

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**SUPPORTING DOCUMENTS & SPECIAL CONDITIONS:**

Bidder has to submit documentary evidence in support of above, such as - copy of Work Order / Letter of Award / Letter of Acceptance (having order date within last 5 years reckoned from the bid due date) and a Letter of Satisfactory Performance / Completion Certificate (indicating value of the work executed) issued by the Client. AGL may at his discretion make additional checks for the same.

Documents to be submitted –

- a) Copy of work order along with SOR issued by Client.
- b) Completion Certificate issued by Client.

**4. EVALUATION AND COMPARISON OF BIDS:**

- Bids will be evaluated on overall lowest basis to arrive at the L1 bidder.
- In case where multiple bidders happens to be L-1, then the bidder whose Turnover is higher as per Last Audited Balance Sheet will be given preference for award of 100% work.

**5. SUBMISSION OF QUOTATION:**

**PLEASE SUBMIT YOUR MOST COMPETITIVE QUOTATION IN SEALED ENVELOPE COMPLETE WITH ABOVE DETAILS IN SCHEDULES OF RATES(SOR) ATTACHED AS ANNEXURE-1 LATEST BY **16.01.2024 UPTO 16:00 HRS.****

**Quotation shall be submitted in two parts as under:**

**ENVELOPE - 1: UN-PRICED QUOTATION: (Super - scribing Un Priced-Quotation).**

- a. Covering Letter with Bidder's Offer Number (Reference Number).
- b. BEC qualifying documents as per Clause no. 3 specified above.
- c. **Copy of SOR with Price Blank marked as "Quoted" against all items**

**(TO BE SUBMITTED WITHOUT PRICE and MARKED AS "QUOTED" ONLY).**

- d. Sealed and Signed copy of RFQ.

**ENVELOPE - 2: PRICED QUOTATION: (Super - scribing "Priced Quotation – Not to be opened with Un-Priced Quotation").**

- i. This should contain the Original copy of SOR (Annexure-1) with QUOTED prices.

- ii. Bidder should not modify the format.

**Bid of Only Qualified Bidders (As Per Sr. No. 3 : BID EVALUATION CRITERIA) Will be considered for Price Bid Opening**

**Bidder to note that "Priced Quotation" shall be submitted in sealed separate envelope only. If Priced Quotation is submitted with Un-Priced Quotation / or in Open Condition, then their Quotation shall be liable for rejection.**

All the above are to be enclosed in a Sealed Master Envelope super scripted as – "QUOTATION – NOT TO BE OPENED" Name of the Work and Due Date and shall be submitted to –

Contracts and Procurement Department  
Aavantika Gas Limited  
202 – B, 2nd Floor, NRK Business Park,  
Vijay Nagar Square, A.B. Road,  
Indore (M.P), Pin – 452010  
Contact No. 0731-4222520

**6. DELIVERY AND COMPLETION PERIOD:**

Delivery and Completion Period for Supply and Installation of Material shall be 45 days from the date of issue of Purchase order.

## **7. WARRANTY PERIOD:-**

Items supplied by Vendor will be under manufacturer standard warranty period. The vendor shall replace/repair the Material and its associated accessories supplied by them during warranty period. The Vendor warrants that the items supplied are meeting the specified requirement and will replace/rectify/repair any defective supplied item as per the instructions from Owner (AGL). As per standard technical specification, STANDARD on-site warranty will be provided by Vendor to AGL.

## **8. PAYMENT TERMS:**

The work executed as mentioned in SOR has to be certified by AGL representative and subsequently measurement book has to be maintained.

- 90% Payment shall be made to the contractor after Completion of Work On Pro-rata basis against submission of fortnightly RA Bills duly certified by Engineer-In-Charge within 15 (Fifteen) days from submission of Bill complete in all respect.
- 10 % Payment shall be released after completion of all works as per the Scope of Work duly certified by Engineer-In-Charge & submission of No dues and No claim certificate.

## **9. PERFORMANCE BANK GUARANTEE:**

Within 15 days from the date of award of Purchase Order, the Bidder shall furnish Performance Guarantee in the form of Bank Guarantee to the PURCHASER, for an amount equivalent to 10% of Purchase Order value (Excluding taxes & duties). Performance Bank guarantee shall be valid for a period of 3 months beyond the expiry of the Warrantee/Guarantee period.

## **10. APPLICABILITY OF LAW & JURISDICTION:**

The RFQ shall be governed and interpreted in accordance with the applicable laws of India and Courts at Indore (Madhya Pradesh) shall be exclusive Jurisdiction.

## **11. PRICE REDUCTION SCHEDULE (PRS):**

In case, the vendor fails to complete the work/services within stipulated period then unless such failure is due to force majeure, there will be reduction in contract price @ ½% for each week of delay or part thereof subject to maximum of 5% of Order Value (Excluding Taxes and Duties).

In case of delay, the invoices shall be submitted after deducting the price, as above, due to delay. However, PRS shall not be applicable, in case the delay is for the reasons beyond Contractor's control, to be established by OIC (Officer-in-charge).

## **12. SCHEDULE OF RATE : (Please refer Annexure-1)**

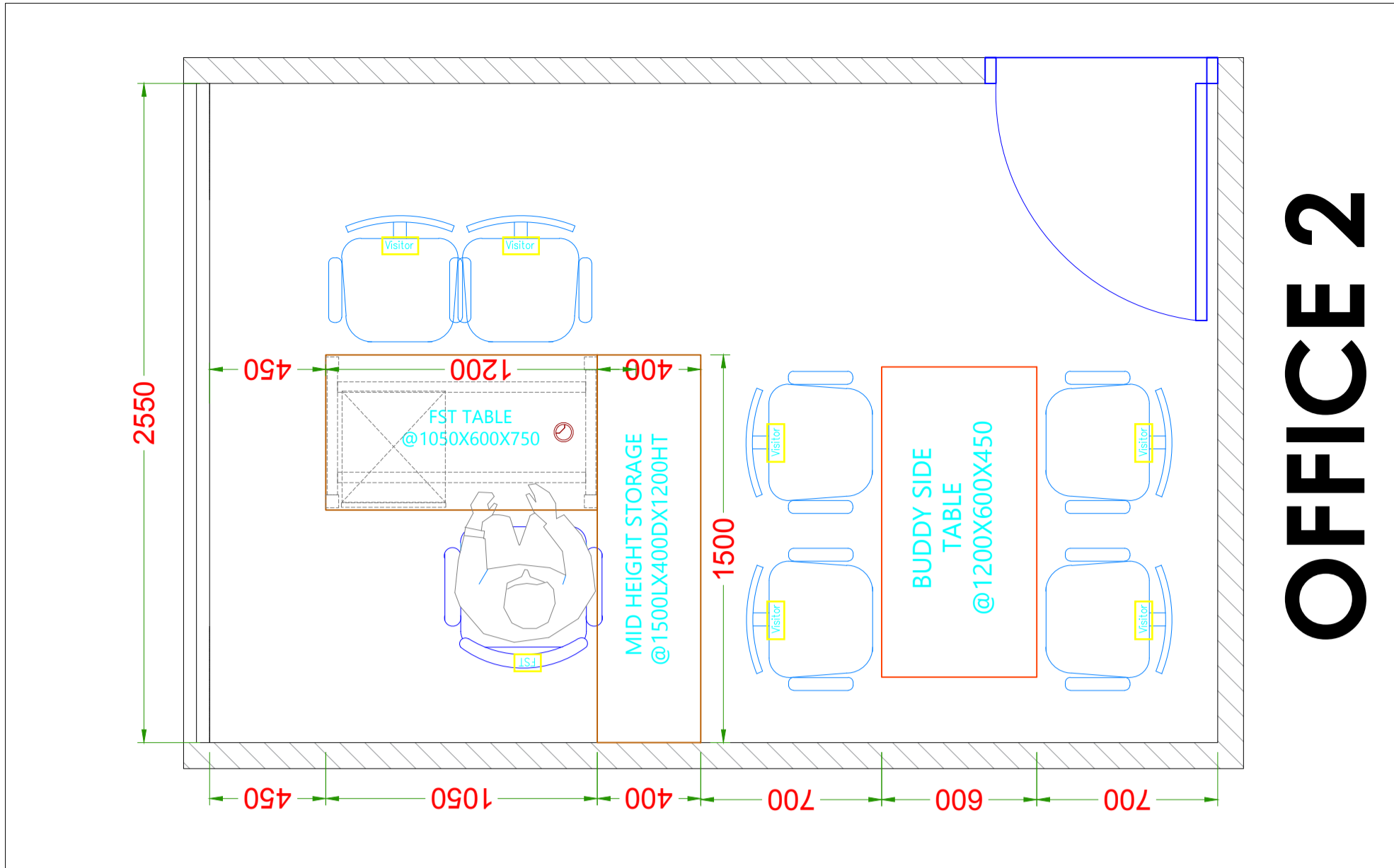
## **13. OTHER TERMS & CONDITIONS:**

- a) The offer should remain valid for 2 months from the bid due date / extended due date of tender.
- b) The prices once quoted shall not be changed whether resulting or arising out of any subsequent technical / commercial clarifications sought regarding the bid and even if any deviation or exclusion may be specifically stated in the bid.
- c) Bidder is advised to quote strictly as per scope & terms and conditions of bid document and not to stipulate any deviation / exceptions.
- d) Purchaser reserves the right to accept or reject any or all bids received at its absolute discretion without assigning any reason, whatsoever.
- e) Bids complete in all respects should reach on or before the BID DUE DATE AND TIME. Fax / Telegraphic/ E-Mail bids shall be rejected.
- f) The bid shall be liable for rejection in case of change of the proposed manufacturer after submission of bid.
- g) In absence of requisite documents requested by AGL in this Tender, AGL reserves the right to reject the bid without making any reference, what so ever, to the bidder.

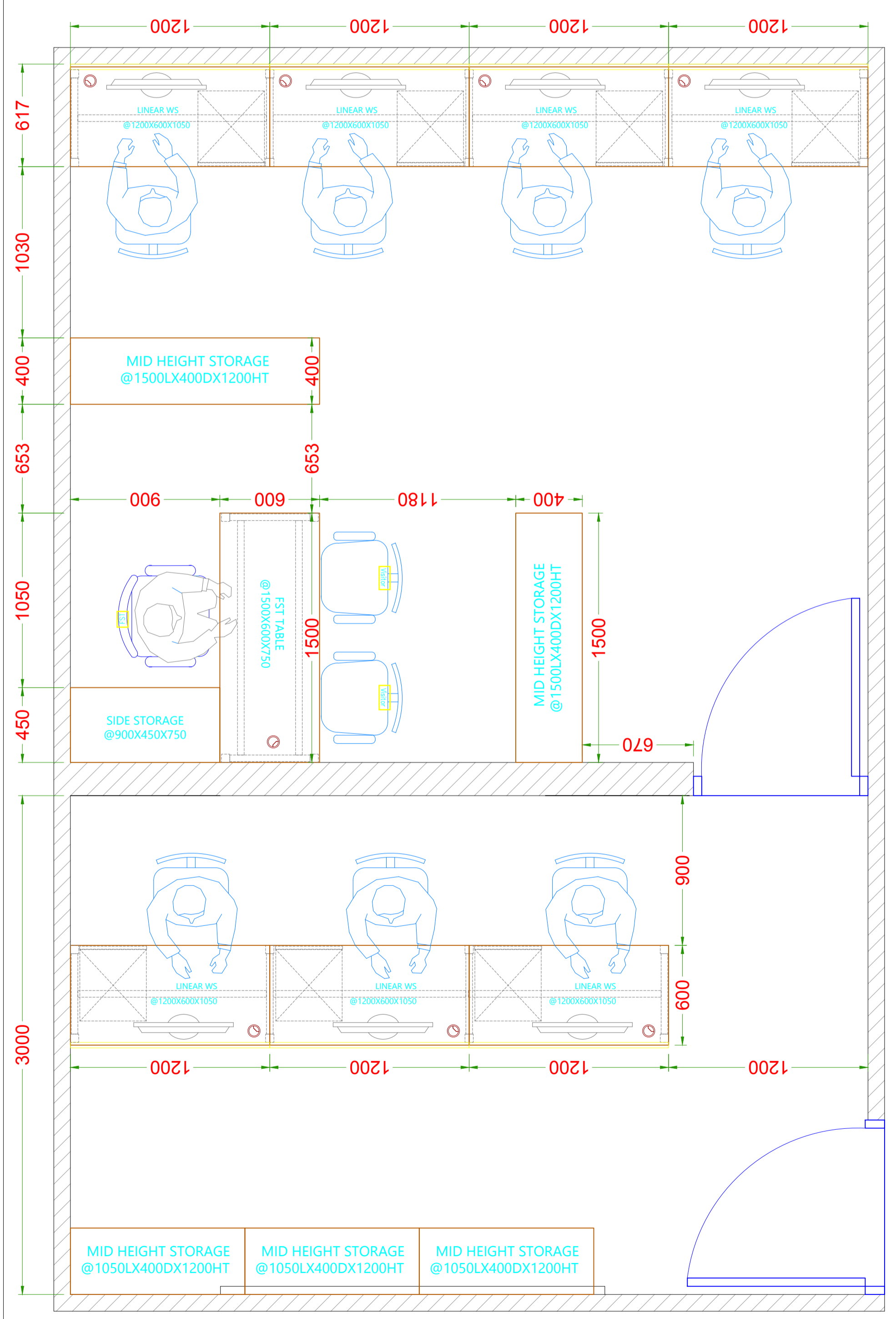
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- h) The bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility, all information that may be necessary for preparing of the bid and entering into contract. The cost of visiting the site shall be at bidder's own expenses.
- i) At any time prior to the bid due date, Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid documents, by issuing corrigendum.
- j) Any corrigendum thus issued shall be part of the Bid documents and shall be notified in writing by email to all prospective bidders, who have received the Bid documents. Prospective bidders shall promptly acknowledge receipt of each corrigendum by email to the Purchaser.
- k) The Purchaser may, at its discretion, extend the bid due date in order to allow prospective bidders, a reasonable time to furnish their most competitive bid taking into account the amendments issued.
- l) The bid shall remain valid for 2 months from the bid due date. Purchaser may reject a bid which is valid for a shorter period being non-responsive.
- m) Any bid received by the Purchaser after the deadline for submission of bid will be declared "Late" and rejected and may be returned unopened to the bidder at the sole discretion of the Purchaser.
- n) The Purchaser will open all bids in the presence of Bidders' representatives who choose to attend, at the time, on the date and place (as specified in IFB). The Bidders' representatives, who are present, shall sign a register evidencing their attendance, if so required by the Purchaser.
- o) During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- p) The Bidder whose bid is found substantially responsive shall be invited to attend the opening of price bid. Such bidders may be required to attend the price bid opening at a short notice. The place, date and time of price bid opening will be informed to all such Bidders. The Bidders' representatives who are present shall sign a register evidencing their attendance.
- q) **ARITHMETIC CORRECTIONS**
- I. The bids will be checked for any arithmetical errors as follows if any, will be rectified on the following basis:
- II. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected;
- III. If there is a discrepancy between words and figures, the amount in words will prevail;
- IV. If the bidder does not accept the correction of errors, its bid will be rejected and the bid security will be forfeited.
- r) Quotation received after the due date and time, are liable to be rejected. Quotations through Email / Telex / Fax / Photocopied are not acceptable.
- s) Bidders must abide to follow all statutory norms and regulations & labor laws and comply with all as applicable.
- t) Guaranty / Warranty certificate for all supplied items to be provided by the bidder.
- u) After verification of the received final product, if any item found faulty or defective than the same will have to be replaced by the bidder without any additional cost implications.
- v) Please send your queries regarding RFQ on [cp@aglonline.net](mailto:cp@aglonline.net)

Please submit your most competitive **Quotation in Sealed Envelope** complete with above details in Schedule of Rates (SOR) attached as Annexure-1 latest by **16.01.2024 upto 16:00 Hrs.**



# OFFICE 2



# OFFICE 1

DWG. BY	REVISION	CHECK. BY	APR. BY	CLIENT : - AVANTIKA OFFICE, INDORE.
DO NOT SCALE DRAWING FOLLOW WRITTEN DIMENSION				DESCRIPTION : - FURNITURE LAYOUT PLAN FOR GROUND FLOOR AND FIRST FLOOR



### List of Approved Make

S.No.	Materials	Make
1	Commercial Board/ Ply	Century, Archid, Truwood, Duro
2	Laminate	Heritage, Greenlam, Durolam
3	Veneer	Century/Decolam/ Truwood/ Archid
4	Screw(Oxidized)	Gkw/ Nettle Fold
5	Hardware	Earl Bihari / Shalimar
6	Adhesive	Fevicol SH
7	Locks	Godrej
8	Floor Spring/Door Closures	Hyper/ Everite/ Hemco
9	Hinges. Tower Bolts, Handles	Brass Oxidized/ Epoxy Powder Coated (Heavyduty) with Steel Pin
10	Wood and Beadings	Teak Wood, Sal Wood
11	Glass	Modi, Float Glass, Saint Gobain
12	Paints	Nerolac, Berger, Asian, Dulux
13	Ceramic, Vitrified Tiles	Bell, Kajaria, Murudeshwar CeramicsJhonson, Varmora
14	Sanitary Fittings	Hindware, Parryware, Jaguar
15	Aluminum Door and Window Sections	Jindal, Indal and MK
16	Vertical Blinds	Vista, Sun
17	Drawer Channel	Flyrail/ Glydo/ Hettich
18	Soft Board	Cellotex
19	Surface Textures	Spectrum/ Heritage
20	Oil Bound Distemper	Berger Bison, Asian
21	Acrylic Emulsion	Berger Rangoli, Asian
22	Teak Wood	MP Teak
23	Fire Retardant Coating	Viper or Equivalent (Certified by CBRI)



24	Led	Samsung , L.G, Hawels
25	CCTV Camera with hard-Disk one month backup	Camera - CP+ /DAHUA/HIK VISION, Hard Disk(4TB)- Lenove,SEA GATE,Sony, Toshiba
26	Cement	Ultratech, ACC, JK
27	Cement Putty	Birla, JK, Asian
28	False Ceiling (Gypsum Board)	Century/India Gypsum/ Lafarge
29	CPVC pipe and fittings	Finolex, Vectus, Supreme
39	Bibcock, Stopcock,(all type of Tap)	Marc(oriental series) ,Jaguar(oriental series),Plumber
31	W.C. Seat , Wash Basin ,Urinals/ Indian/ Orrisa pan	Hindware, Parryware
32	Reinforcement Steel	Tata, Sail, Jindal, Manglam
33	Steel Sheet roofing (Pre-coated/ Galvanized)	Inter Arch, Tiger Steel
34	UPS	Hitachi-Hirel, Microtek, APC, Emerson, Numericand Luminous
35	All items and specification	CPWD specification and SOR used for Construction work
36	Chairs	Godrej, Methodex, Niti Industries, Zuari, Tempus Furniture, Alankaram , Colour Vision

If bidder opts to supply any other make not specified in List of Approved Make of RFQ then bidder has to submit sufficient documentary evidences to prove reliability & satisfactory operation/ performance (Supplied and operational for minimum Two (02) Years period) of the offered product. In view of this bidder has to submit the Purchase order copy & satisfactory performance certificate from client.