



AAVANTIKA GAS LIMITED

(A JOINT VENTURE COMPANY OF GAIL & HPCL)

CITY GAS DISTRIBUTION PROJECT IN INDORE,
UJJAIN, PITHAMPUR & GWALIOR

REQUEST FOR QUOTATION
FOR

ANNUAL MAINTENANCE CONTRACT OF FIRE EXTINGUISHERS
AND SAND BUCKETS AT INDORE, UJJAIN & PITHAMPUR.

RFQ No.: AGL/44/HSEQ/ AMC FIRE EXTINGUISHERS/11/2023

ISSUE DATE: **02.11.2023**

Schedule of RFQ submission at AGL Head Office and other details:

Important Dates

RFQ Issue Date	02/11/2023
Last Date & Time of Submission of RFQ	20/11/2023 up to 16.00 Hrs
Date & Time of Opening of Un Priced Quotation	20/11/2023 up to 16.30 Hrs
Date & Time of Opening of Priced Quotation	Will BE Informed Later
For Query / Clarification CONTACT PERSON at Aavantika Gas Limited: 1) Mr. Himanshu Nigote, Ch Mngr: Mobile – 92000 16005 / Email: himanshunigote@aglonline.net 2) Mr. Himanshu Shrivastava, Mngr, Mobile – 9131099726 / Email: himanshu.s@aglonline.net 3) Mr. Anurag Singh, Engineer: Mobile – 86006 90470 / Email: anurag@aglonline.net cp@aglonline.net 0731-4222520	

RFQ along with Annexure-1 (SOR):

Prepared By :

Reviewed By :

Verified By :

RFQ No.: AGL/44/HSEQ/ AMC FIRE EXTINGUISHERS/11/2023
RFQ ANNUAL MAINTENANCE CONTRACT OF FIRE EXTINGUISHERS
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1. INTRODUCTION:

Avantika Gas Limited (AGL) is a Joint venture of GAIL (INDIA) Ltd. & HPCL for implementation of City Gas Distribution (CGD) projects in Indore, Ujjain, Pithampur & Gwalior cities of Madhya Pradesh. Natural Gas is distributed in the form of PNG (Piped Natural Gas) and CNG (Compressed Natural Gas) for domestic, commercial, industrial and automotive sectors.

2. SCOPE OF WORK:

ANNUAL MAINTENANCE CONTRACT OF FIRE EXTINGUISHERS AND SAND BUCKETS AT INDORE, UJJAIN & PITHAMPUR.

Scope of Work For Fire Extinguisher Refilling and Quarterly Servicing includes following guidelines.

- I. A detailed checklist of all serviced/refilled fire extinguishers shall be provided to the HSEQ department. It should be signed by the vendor refilling/service man and also signed by the station in charge and verified by the HSEQ department.
- II. The serviceman should wear all desired PPEs during servicing/refilling and needs to follow the direction of AGL.
- III. All spare parts must be Standard IOS / ISI make and replacement of spare parts should be done with prior approval from AGL.
- IV. Servicing and refilling must be executed within time limits.
- V. Payment shall be done on the actual job performed.
- VI. The inspection and maintenance of all the fire extinguishers shall be done as per IS 2190:2010.
- VII. Refilling of DCP /ABC /CO2 fire extinguisher/CO2 cartridge shall be done as per requirement. Maintenance of all types of extinguisher/cylinders shall be carried out quarterly basis as per instruction of the Engineer-In-Charge.
- VIII. Pin travel of ABC/ DCP / FOAM Fire Extinguisher should be measured and to be reset whenever required. The CO2 cartridge of the DCP /ABC fire extinguisher should be weighed and in case of underweight be replaced for refilling cartridge.
- IX. The vendor/bidder shall provide a material safety data sheet (MSDS) of DCP /ABC powder/CO2 filled in the extinguisher along with the supply of material.
- X. Any deviation from IS specification requirements or any other item, whether or not stipulated herein, that affects form, fit function, durability, painting, reliability, safety, performance, and appearance shall be cause for rejection.
- XI. Certificate shall be provided to AGL after all required hydro testing and refilling.
- XII. Transportation of fire extinguishers for AMC / refilling/servicing purposes shall be under vendor/ bidder scope.

Details of the Fire extinguishers and sand buckets (Qty in Nos.) at each location are mentioned below.

Sr No	Type	Capacity	AGL Head Office Indore	Customer Care Office	Store	Pithampur	AICTCL	MS Indore	Ujjain
1	ABC/DCP	9 KG	4	5	8	12	5	7	14
2	Co2	4.5 Kg	9	2	11	6	2	3	5
3	DCP	75 KG	0	0	8	2	2	2	2
4	Foam	9 LTR	0	0	1	1	0	2	1
5	Sand Buckets		0	0	26	4	4	8	3

The total quantity of the Fire extinguishers and sand buckets (Qty in Nos.) is mentioned below.

Sr No	Type	Capacity	Total
1	ABC/DCP	9 KG	55
2	Co2	4.5 Kg	38
3	DCP	75 KG	16
4	M FOAM	9 LTR	5
5	Sand Buckets		45

3. TECHNICAL BID EVALUATION CRITERIA:

Bidder should have successfully executed work pertaining to supply and maintenance of Fire Extinguishers for any established Industry/Company/Agencies in India in a single or maximum three (03) orders having a minimum value of Rs. 2,79,128/- during the last five years reckoned from the bid due date.

Documentation Requirement:

Bidder has to submit documentary evidence in support of above, such as - copy of Work Order / Letter of Award (executed within last 5 years from the bid due date) and a Letter of Satisfactory Performance / Completion Certificate issued by the Client. The Completion certificate / Letter of Satisfactory Performance should have cross-reference to the WO / PO indicating the value of the work executed. In the absence of requisite documents, AGL reserves the right to reject the bid without making any reference to the Bidder.

4. EVALUATION AND COMPARISON OF BIDS:

- I. Evaluation shall be done on overall lowest basis as per the total quoted SOR value for the "complete scope of work". The work shall be awarded to a bidder who will quote the lowest total amount for the complete scope of work including AMC of fire extinguishers and Sand Buckets + Spare Parts. In view of this the Bidder has to quote for all the items of SOR.
- II. In case it is observed that any bidder has not quoted for any item in Schedule of Rates (such unquoted item not being in large), the quoted price for the purpose of evaluation shall be considered as the maximum rate quoted by remaining bidder for such items.
- III. If after evaluation such bidder is found to be lowest evaluated bidder, the rates of missing items should be considered as included in quoted bid price.
- IV. If the estimated price impact of the unquoted items is more than 10% of bidder's quoted price, the above provisions shall not be applicable and such bid shall be rejected.
- V. If quoted amount of two or more L-1 ranked bidders are same, then L-1 bidders will have to submit the discounted percentage rate on their quoted price in sealed envelope. Upward variation in Quoted discount is not permissible and this fact will be indicated in the format to be issued after opening of priced bids. Sealed envelope of discounted percentage rate will be opened in presence of L-1 bidders and bidder with lowest quoted rate considering discount will be eligible for award of Contract.

How to Bid: Tender SOR is in Two sections:

Section-A- SOR for Refilling and Servicing of fire extinguishers and Sand Buckets:

Bidders to quote their Rates for individual items.

Section B: SOR for Spare Parts: Bidders to quote a single uniform deviation % + (i.e. above), - (below), or 0 (at par) on the SOR rates offered for various items. Single Uniform Deviation % quoted by bidder shall be applicable for all the items of Section B.

SOR items will be utilized on as and when required basis. For eg. if the SOR rate for an item is Rs 100 and the bidder quotes -5% (i.e.5% below) then that item will be paid @ Rs 95 as and when it is executed, if the bidder quotes say +5% then that item will be paid @ Rs 105 as and when it is executed over a period of 3 years.

The evaluated price of bidders shall include the following:

- i) Ex-works price quoted by the bidder (including packing, forwarding, Inland transportation upto Delivery location and other costs incidental to delivery of goods and GST on components and raw materials)
- ii) GST (CGST & SGST/UTGST or IGST) on the finished goods and inland transportation

5. SUBMISSION OF QUOTATION:

PLEASE SUBMIT YOUR MOST COMPETITIVE QUOTATION IN SEALED ENVELOPE COMPLETE WITH ABOVE DETAILS IN SCHEDULES OF RATES(SOR) ATTACHED AS ANNEXURE-1 LATEST BY 20.11.2023 UPTO 16:00 HRS.

Quotation shall be submitted in two parts as under:

RFQ No.: AGL/44/HSEQ/ AMC FIRE EXTINGUISHERS/11/2023
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AND SAND BUCKETS AT INDORE, UJJAIN & PITHAMPUR.

ENVELOPE - 1: UN-PRICED QUOTATION: (Super - scribing Un Priced-Quotation).

- a. Covering Letter with Bidder's Offer Number (Reference Number).
- b. BEC qualifying documents as per Clause no. 3 specified above.
- c. **Copy of SOR with Price Blank marked as "Quoted" against all items
(TO BE SUBMITTED WITHOUT PRICE and MARKED AS "QUOTED" ONLY).**
- d. Sealed and Signed copy of RFQ.
- e. Copy of bidder's GST registration certificate & PAN Card.

ENVELOPE - 2: PRICED QUOTATION: (Super - scribing "Priced Quotation – Not to be opened with Un-Priced Quotation").

- i. This should contain the Original copy of SOR (Annexure-1) with QUOTED prices.
- ii. Bidder should not modify the format.

Bid of Only Techno-Commercially Qualified Bidders (As Per Sr. No. 3 : BID EVALUATION CRITERIA) Will be considered for Price Bid Opening

Bidder to note that "Priced Quotation" shall be submitted in sealed separate envelope only. If Priced Quotation is submitted with Un-Priced Quotation / or in Open Condition, then their Quotation shall be liable for rejection.

All the above are to be enclosed in a Sealed Master Envelope super scripted as – "QUOTATION – NOT TO BE OPENED" Name of the Work and Due Date and shall be submitted to –

Contracts and Procurement Department
Aavantika Gas Limited
202 – B, 2nd Floor, NRK Business Park,
Vijay Nagar Square, A.B. Road,
Indore (M.P), Pin – 452010
Contact No. 0731-4222520

6. CONTRACT PERIOD:

The Contract shall remain valid for Three year from the date of award of contract.

7. PAYMENT TERMS:

The payment will be done within 15 days after receiving of original bill of Servicing / Refilling /Spares Parts replaced during AMC period. All bills for Servicing/Refilling /Spare Parts replacement will be raised once in a quarter with all records certified by AGL.

TDS if applicable may be deducted as per Income Tax Guidelines by AGL.

The rates quoted should be inclusive of all charges, surcharges, taxes, duties etc and shall be valid for complete duration of the contract. No backing out for the agreement will be entertained once the same is finalized.

Payment of Invoices will be Certified by EIC (Engineer-in-charge).

Payment will be made by way of normal banking channels.

10. APPLICABILITY OF LAW & JURISDICTION:

The RFQ shall be governed and interpreted in accordance with the applicable laws of India and Courts at Indore (Madhya Pradesh) shall be exclusive Jurisdiction.

11. PRICE REDUCTION SCHEDULE (PRS):

- I. For AMC of Fire Extinguishers and Sand Bucket: In case contractor fails to complete the work/ services within stipulated period then unless such failure is due to force majeure as defined in Bid document, there will be reduction in contract price @ 0.5% for each week of delay or part thereof subject to maximum of 5% of Work Order value (excluding taxes and duties).
- II. Owner may without prejudice to any methods of recovery, deduct the amount of such PRS from any money due or which may at any time become due to contractor from its obligations or liabilities under the contract. Both Owner and contractor agree that the above percentage of price reduction are genuine pre-estimates of the loss/ damage which Owner would have suffered on account of delay/ breach on the part of contractor and the said amount will be payable on demand without there being any proof of the actual loss/ damage caused by such delay/ breach. Owner decision in the matter of applicability of price reduction shall be final and binding.

12. OTHER TERMS & CONDITIONS:

- a) The offer should remain valid for 3 months from the bid due date / extended due date of tender.
- b) The prices once quoted shall not be changed whether resulting or arising out of any subsequent technical / commercial clarifications sought regarding the bid and even if any deviation or exclusion may be specifically stated in the bid.
- c) Bidder is advised to quote strictly as per scope & terms and conditions of bid document and not to stipulate any deviation / exceptions.
- d) Purchaser reserves the right to accept or reject any or all bids received at its absolute discretion without assigning any reason, whatsoever.
- e) Bids complete in all respects should reach on or before the BID DUE DATE AND TIME. Fax / Telegraphic/ E-Mail bids shall be rejected.
- f) The bid shall be liable for rejection in case of change of the proposed manufacturer after submission of bid.
- g) In absence of requisite documents requested by AGL in this Tender, AGL reserves the right to reject the bid without making any reference, what so ever, to the bidder.
- h) The bidder is advised to visit and examine the site of works and its surroundings and obtain for himself on his own responsibility, all information that may be necessary for preparing of the bid and entering into contract. The cost of visiting the site shall be at bidder's own expenses.
- i) At any time prior to the bid due date, Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid documents, by issuing corrigendum.
- j) Any corrigendum thus issued shall be part of the Bid documents and shall be notified in writing by email to all prospective bidders, who have received the Bid documents. Prospective bidders shall promptly acknowledge receipt of each corrigendum by email to the Purchaser.
- k) The Purchaser may, at its discretion, extend the bid due date in order to allow prospective bidders, a reasonable time to furnish their most competitive bid taking into account the amendments issued.
- l) Any bid received by the Purchaser after the deadline for submission of bid will be declared "Late" and rejected and may be returned unopened to the bidder at the sole discretion of the Purchaser.
- m) During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
- n) The Bidder whose bid is found substantially responsive shall be invited to attend the opening of price bid. Such bidders may be required to attend the price bid opening at a short notice.

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The place, date and time of price bid opening will be informed to all such Bidders. The Bidders' representatives who are present shall sign a register evidencing their attendance.





o) ARITHMETIC CORRECTIONS








- I. The bids will be checked for any arithmetical errors as follows if any, will be rectified on the following basis:
 - II. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected;
 - III. If there is a discrepancy between words and figures, the amount in words will prevail;
 - IV. If the bidder does not accept the correction of errors, its bid will be rejected and the bid security will be forfeited.
- p) Quotation received after the due date and time, are liable to be rejected. Quotations through Email / Telex / Fax / Photocopied are not acceptable.
- q) Bidders must abide to follow all statutory norms and regulations & labor laws and comply with all as applicable.
- r) Guaranty / Warranty certificate for all supplied items to be provided by the bidder.
- s) After verification of the received final product, if any item found faulty or defective than the same will have to be replaced by the bidder without any additional cost implications.











Please submit your most competitive Quotation in Sealed Envelope complete with above details in Schedule of Rates (SOR) attached as Annexure-1 latest by 20.11.2023 upto 16:00 Hrs.

SPARE PARTS SCHEDULE OF RATES (SOR)

S. No.	Type Of Extinguisher	Capacity	Parts of Extinguisher	Image	Unit	Quantity	Per Unit Rate Including all Charge Except GST	Total Amount Excluding GST
							in Rs.	in Rs.
{1}	{2}	{3}	{4}	{5}	{6}	{7}	{8}	{9} = {8} x {7}
1	Co2 Type Extinguisher	4.5 KG	Horn		Nos.	30	119.79	3593.70
			CO2 Hose		Nos.	40	404.62	16184.96
			Hose Handle		Nos.	9	37.27	335.41
			Fire Extinguisher Holding Handle		Nos.	3	79.86	239.58
			Connecting nipple		Nos.	3	33.28	99.83
			Safety clip		Nos.	45	10.65	479.16
			Washer at hose connection of fire extinguisher		Nos.	15	6.66	99.83
			Discharge lever		Nos.	3	1264.45	3793.35
			Circular valve opener with tightening nut		Nos.	6	93.17	559.02
			Open and Close Valve brass		Nos.	3	1304.38	3913.14
			Wall bracket		Nos.	60	33.28	1996.50
			Colour the fire extinguisher	As per IS 05 Fire Red color shade 536	Nos.	60	126.45	7586.70
			Signage PASS Method		Nos.	30	53.91	1617.17
			Refilling sticker/History Card (In case of wear & Tear / missing)		Nos.	30	8.52	255.55
			Servicing sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
			Extinguishing Media (CO2)		KG	3	79.86	239.58
			Extinguisher detailing stickers (In case of wear & Tear / missing)		Nos.	33	21.30	702.77
			Hydro testing		Nos.	20	539.06	10781.10
			Safety Pin		Nos.	150	10.65	1597.20
			Hose		Nos.	63	173.03	10900.89
			Hose belt		Nos.	318	33.28	10581.45
			Pressure Gauge		Nos.	75	133.10	9982.50
			Nozzle		Nos.	3	23.96	71.87
			Extinguishing Media (ABC Powder)		KG	3	97.16	291.49

2	ABC Type(Stored Pressure)	9Kg	Wall bracket		Nos.	60	26.62	1597.20
			Discharge lever		Nos.	15	239.58	3593.70
			Washer at hose connection of fire extinguisher		Nos.	30	8.52	255.55
			Colour the fire extinguisher	As per IS 05 Fire Red color shade 536	Nos.	80	126.45	10115.60
			valve with siphon		Nos.	21	279.51	5869.71
			Signage		Nos.	3	33.28	99.83
			Refilling sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
			Servicing sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
			Extinguisher detailing stickers		Nos.	99	21.30	2108.30
			Hydro testing		Nos.	20	419.27	8385.30

4	DCP cartridge type	75Kg	Hose with spring		Nos.	12	1104.73	13256.76
			Nozzle		Nos.	15	771.98	11579.70
			Baby Cylinder/ Cartridge (2 kg CO2)		Nos.	3	4589.95	13769.86
			Safety Pin/Cap of Cartridge		Nos.	24	10.65	255.55
			Wheels assembly of extinguisher with lock pin		Nos.	3	1413.52	4240.57
			Hose for Cartridge/Baby Cylinder		Nos.	12	299.48	3593.70
			Refilling of Cartridge		Nos.	6	173.03	1038.18
			Extinguishing Media (DCP Powder)		Nos.	3	44.26	132.77
			Extinguisher Cap Assembly		Nos.	21	891.77	18727.17
			Bottom Cap		Nos.	21	251.56	5282.74
			Washer of Cap Assembly		Nos.	48	41.93	2012.47
			Washer of Hose		Nos.	48	10.65	511.10
			Signage		Nos.	3	33.28	99.83
			Refilling sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
			Servicing sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
Extinguisher detailing stickers		Nos.	42	21.30	894.43			
Pressure gauge		Nos.	3	335.41	1006.24			

			Colour the fire extinguisher	As per IS 05 Fire Red color shade 536	Nos.	20	465.85	9317.00
			Hydro testing		Nos.	8	658.85	5270.76
								0.00
5	Sand Bucket	NA	Extinguishing Media (Sand)		KG	30	10.65	319.44
			Colour	As per IS 05 Fire Red color shade 536	Nos.	60	33.28	1996.50
			New bucket		Nos.	3	219.62	658.85
			Bucket handle		Nos.	3	79.86	239.58
			Servicing sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
			Refilling sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
			Polythene cover with belt for sand bucket		Nos.	75	39.93	2994.75
								0.00
6	Foam type fire extinguisher	9 Ltr	Safety Pin		Nos.	9	10.65	95.83
			Hose		Nos.	15	149.74	2246.06
			Hose belt		Nos.	15	26.62	399.30
			Pressure Gauge		Nos.	6	146.41	878.46
			Nozzle		Nos.	15	77.20	1157.97
			Extinguishing Media (AFFF foam concentrate)		9 Ltr	6	126.45	758.67
			Wall bracket		Nos.	15	26.62	399.30
			Discharge lever		Nos.	6	239.58	1437.48
			Washer at hose connection of fire extinguisher		Nos.	15	10.65	159.72
			Colour the fire extinguisher	As per IS 05 Fire Red color shade 536	Nos.	15	113.80	1707.01
			valve with siphon		Nos.	15	223.61	3354.12
			Signage		Nos.	3	21.30	63.89
			Refilling sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
			Servicing sticker (In case of wear & Tear / missing)		Nos.	3	8.52	25.56
Hydro testing		Nos.	9	419.27	3773.39			
Total Amount (in Rs.) (Excl GST)								231787.06